



Hellenic Mediterranean University Hybrid International Week for Staff Training

Heraklion, 11th - 15th of October 2021

For more information for our school please click [here](#)



Time Slot (in CET)	Monday, 11th	Tuesday, 12th	Wednesday, 13th	Thursday, 14th	Friday, 15th
08.30 - 09.15	Arrivals & Registrations		Free Morning		
09.15 - 10.00	Welcome Session*	Digital Skills and Tools (Dr. K. Petridis, HMU, Greece)		How to organise and run a webinar (Dr. K. Petridis, HMU, Greece)	Building your time management skills (Dr. Konstantinos Petridis, HMU, Greece)
10.00 - 10.15	Campus Tour**	Q/A Session		Q/A Session	Q/A Session
10.15 - 11.00		Preparation of proposals and management of Erasmus KA2 projects (Mr. Gregory Macrides, EAEC) - Part One	Campus International Fair	The Erasmus Without Paper Initiative (Ms. Gloria Vega, HMU, Greece)	Tips How to Run an effective meeting (Dr. Konstantinos Petridis, HMU, Greece)
11.00 - 11.15		Q/A Session		Q/A Session	Q/A Session
11.15 - 12.00		Preparation of proposals and management of Erasmus KA2 projects (Mr. Gregory Macrides, EAEC) - Part Two		An Introduction to Resilience Skills (Dr. Kleio Koutra, HMU, Greece)	Tools for Internship (Dr. Nuno Escudeiro, IPP, Portugal)
12.00 - 12.15		Q/A Session		Q/A Session	Q/A Session
12.15 - 14.15	Lunch Break	Lunch Break		Lunch Break	Lunch Break

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14.15 - 15.00	Study in Crete Initiative (HMU, UoC and TUC Staff)	Before, during and after COVID-19 Lessons: from teachers to International Relations Office moderated by Ms. Eva Menegaki, HMU, Greece	Knossos Palace Visit, Departure from HMU Campus (leaving from the HMU @14.15)	An Introduction to Cultural Intelligence Round Table Discussion moderated by Dr. Gareth Owens, HMU, Greece	Complaint Management by Dr. George Triantafyllou, HMU, Greece
15.00 - 15.15	Q/A Session	Q/A Session		Q/A Session	Q/A Session
15.15 - 15.30	Wrap up of the Day	Wrap up of the Day	Farewell Dinner @19.30	Wrap up of the Day	Wrap up of the Day and Certificates ceremony

Notes:

- **Hybrid:** the week can be attended through the zoom platform and also face to face participation (up to 40 persons)
- **During the welcome session,** the HMU rector will welcome the participants and the HMU Internationalisation actions will be presented by Dr. Konstantinos Petridis
- **During the round table session** 'Lessons Learned from COVID-19 Era, the participants (students, teachers, administrators) will discuss the challenges, the good policies applied and the lessons learned during the last 16 months pandemic crises. Moreover the WITEA - ID project will present their first findings regarding the skills students & teachers should have to participate in the international mobilities within the framework of the Erasmus Plus Projects
- **During the Camp Tour,** Dr. Gareth Owens will introduce to the participants the main teaching, research facilities of the HMU campus
- During the **Campus International Fair**, the participants will present their Institutions and also colleagues can present the results of other Erasmus Project they coordinate
- **During the Knossos Palace Tour,** Dr. Gareth Owens exploiting his vast knowledge and experience will tour the participants in the Knossos Palace and will transfer them back to the Minoan Era

- The week is **organised in collaboration with the Erasmus Plus Project WITEA-ID** (<https://witea-id.eu>) where five Institutions participate (Mendel University (Czech Republic), Hellenic Mediterranean University (Greece), University of Crete (Greece), Inter University Centre Dubrovnik (Croatia) and NOVEL Group (Luxembourg))



The ATHENA European University